



## **Minutes of a Meeting of Harling Parish Council,**

**Held virtually via Zoom**

**Tuesday 5<sup>th</sup> January 2021**

### **PRESENT**

Cllr P Edge (Chairman)

Cllr J Jacobs (Vice Chair)

Cllr L Mould

Cllr B Copping

Cllr K Rayner

Mrs K Filby (Clerk)

Cllr G Jubb

Cllr G Denham

Cllr A Hayward

Cllr S Blades

Cllr J Denniss

#### **1. APOLOGIES WERE RECEIVED AND ACCEPTED**

No apologies were received.

#### **2. MATTERS ARISING**

No matters were raised

#### **3. DECLARATION BY COUNCILLORS OF ANY DISCLOSABLE PECUNIARY OR PERSONAL INTEREST IN AN AGENDA ITEM**

None declared

#### **4. UPDATE ON C-19 RESPONSE LINE**

Help line is still fully operational, Cllr Mould keeping hold of the phone as there are far fewer calls than before. Council to constantly monitor the situation, ensure volunteers are ready and available and increase hours of helpline if required.

#### **5. ACCOUNTS**

a) EON - £367.68

b) TT Jones - £1600.63

c) BT - £63.60

d) Staff costs - £2572.65

- e) Zoom - £133.81 (Annual subscription)
- f) United Resource Management - £28.80
- g) SP Blades £155.34 (ironmongery work on tractor shed)
- h) Harling Old School Hall - £45.00 (hall hire)
- i) Information Commissioner £40.00

The Parish Councillors were presented with copies of receipts of payments and bank reconciliation showing year to date spending and balances for main current account. It was explained that these figures do not include the Town Improvement Fund and Petty Cash funds.

## 6. COUNCIL BUDGET AND PRECEPT 2021/22

In setting this Precept the Council had regard to the current economic climate, and so no pay increases were discussed for staff for the next financial year.

The Parish Council will be requesting a £66,000 Precept amount from Breckland Council in the next financial year.

This will equate to a 1.64% increase on the 19/20 Precept requirement.

A band D property's Council Tax payment for the Parish Council will increase to £75.07 per year (£73.86 in 2019/20)

At the end of this financial year the Council should have a balance, minus its set aside funds in earmarked reserves of £13,502. This sum has been allocated to creating new projects in the village, and particularly important will be improvements to the cemetery car park and entrance. A fund has also been created to refurbish the memorial gates on West Harling Road. The Council hope to purchase 2 sets of traffic calming gates later in the year with the help of a grant from Norfolk County Council.

The contingency fund although having a balance of £17,000 at present, will be reduced significantly with payment this current year for the rebuilding of the wall around the allotments.

The increase in next year's precept has been kept to a minimum and the Council will continue to closely monitor spending during 2021/2022 which will continue to be a difficult year financially for many.

### Proposed budget 2021/22

Balance brought forward <sup>1st</sup> April 2021	£ 55,138
Precept requested	£ 66,000
Budgeted income	£ 8,805
Total:	£129,943

Budgeted expenditure	£ 63,943
Proposed earmarked reserves	£ 66,000
Leaving uncommitted funds of	£ 0

**Ear Marked Reserves have been agreed at:**

Market Place enhancement	£30,000
LED lighting replacement	£ 3,000
Contingency Fund	£20,000
Traffic Calming gates	£ 2,500
Cemetery	£ 7,000
Recreation Ground gates	£ 2,500
Christmas light replacements	£ 1,000
Total EMR	<b><u>£66,000</u></b>

**7. DATE OF NEXT MEETING**

Full Council meeting Tuesday 26<sup>th</sup> January 2021

K Filby

Clerk

12<sup>th</sup> January 2021

03/21